Preserve and share your Peace Corps history by donating items to the Hoover Institution Library and Archives at Stanford University.

Donations of materials pertaining to their service collected by Peace Corps Volunteers who served in Ethiopia and Eritrea during the 20th Century are being sought by the Hoover Institution Library and Archives at Stanford University for the purpose of facilitating historical research.

Materials desired
- Original, primary source materials ONLY.
- There is no limit to quantity that can be donated, however the Hoover reserves the right to appraise the materials.

Specific flat items of interest:
- Correspondence (including collections)
- Unpublished journals or diaries
- Unpublished memoirs
- Photos
- Notes
- Postcards
- Posters
- Memorabilia
- Ephemera
- Pamphlets
- Slides
- Movie film

Not wanted:
- Handcrafts
- Clothing
- Artwork
- Commercially available items such as published books, taped TV programs, and films
The first steps in making a donation

1. Write to the Hoover and detail the items you are interested in donating so that they can be reviewed for approval or rejection.

Write:
Issayas Tesfamariam  
Hoover Institution  
434 Galvez Mall, Room 13 T  
Stanford, CA. 94305  
e-mail: issayas@stanford.edu  
[tel: (650) 725-6298]

2. Include the following information with your first communication:
   - Your full name
   - Your name at the time you were a Peace Corps Volunteer in Ethiopia or Eritrea
   - Your current contact information including email and phone number.
   - The months and year(s) of your Peace Corps training, and the location of your training.
   - The month and years of the beginning and ending of your Peace Corps service as a Volunteer.
   - The location(s) where you served in the Peace Corps.
   - The type of project(s) you worked in as a Volunteer.
   - A description of the materials you wish to donate, including dates.
   - The approximate size of your donation (e.g. 1 box with dimensions, 5 photographs, etc).

Note: The Hoover reserves the right to decline any offers, should they fall outside their collecting.

Once a donation is approved:

- The Hoover will send you detailed packing and shipping instructions for your donation.
- The Hoover will pay all shipping expenses.
- You are encouraged to include with your donated items an inventory or box list index. The Hoover can provide you with a spreadsheet template for this use.
• Any descriptive information regarding the item(s) that you can provide will be very helpful. Dates are especially useful.

Send you items for donation to:
Danielle Scott
Collections Manager, Hoover Institution Library and Archives
Stanford University
434 Galvez Mall
Stanford, CA 94305-6010
email: daniellescott@stanford.edu
tel:(650) 723-3428

Once the Hoover has received you donated items:
• The Hoover will provide you with a countersigned copy of a Deed of Gift agreement and an acknowledgment letter once they have received your materials.

• Donations from each individual donor will be cataloged by the Hoover as a separate collection under each individual’s name, based on Library of Congress standards.

• The items will be added to the Hoover Archives and will be available to the general public for research purposes. Hoover reserves the right to exhibit select items.

For access to all of the Hoover’s collections, the reading room is open to the general public Monday through Friday, 8:15 a.m. to 4:45 p.m.

See http://www.hoover.org/library-archives

for details about the Hoover Institution Library and Archives at Stanford University

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This project is endorsed — and encouraged — by Ethiopia & Eritrea RPCVs, a 501 (c)(3) tax-exempt organization, which will receive no remittance for this endorsement. [Write eerpcv@gmail.com with any questions.]